

**Minutes of the Great Ayton Parish Council meeting
held on Tuesday 11th January 2022 at 19:00**

Present: - Cllr John Fletcher, Cllr Angela Taylor, Cllr Ron Kirk, Cllr Judith Brown,
Cllr Daniel Matuszak, Cllr Tessa Snowdon, Cllr Andrew Snowdon (Interim Clerk/RFO)

In attendance: - Cllr Heather Moorhouse (NYCC), Mr Lee Marley (Cemetery & Services Superintendent)
PCSO Nicki Dunn (Collar No: 3685)

No.	Business
1	<p><u>RESOLVED to receive the NY Police Report.</u></p> <p>There had been 9 reports of anti-social behaviour including (2 x eggs thrown at property and vehicle. No lines of enquiry. 2 x youths throwing tomatoes at a property. CCTV images of the youths were captured but no identification made. No further action taken. 2 x youths knocking on doors and running away. Youths identified and spoken to. Further action to be taken.) 2 Reports of auto-crime (1 x window smashed on vehicle. House-to-house enquiries conducted, no line of enquiry. 1 x window smashed on vehicle and items taken. Enquiries ongoing.) Zero report of commercial burglary, zero reports of residential burglary, 1 Act of criminal damage (1 x damage to water pipes at a property. No lines of enquiry, no further action taken.). 1 Act of theft, 6 Acts of violence against person, 2 Acts of fraud. Noted</p>
2	<p><u>RESOLVED to receive the NYCC Report from Cllr Moorhouse.</u></p> <p>Cllr Moorhouse (NYCC) advised that Trading Standards were investigating a rogue roofer/builder and asked that for further information to be forwarded if Cllrs became aware. Cllr Moorhouse confirmed that it was NYCC's intention to resurface Easby Lane (again) in 2022. Reports had been received that increasing numbers of visitors to Gribdale Gate were causing parking difficulties and further discussion would take place with Forestry England as landowners of the car-park. Noted</p> <p>Cllr Kirk (HDC) advised that works on the former 'Pondarosa' site on the B1292 (which had changed ownership) was being monitored by the Planning Department Enforcement team. Noted</p>
3	<p><u>Apologies</u></p> <p>Cllr Richard Hudson (HDC)</p>
4	<p><u>Declaration of Interest in items on the agenda.</u></p> <p>No declarations of interest were received. Noted</p>
5	<p><u>Minutes of the previous meeting of the Parish Council.</u></p> <p>RESOLVED that the minutes of the Parish Council Meeting held on Wednesday 8 December 2021 be approved as a true and accurate record. Agreed.</p>
6	<p><u>Minutes from the Personnel Committee</u></p> <p>RESOLVED that draft minutes of the Personnel Committee meeting held on 14 December 2021 be noted and that the recommendations for action and improvement be adopted by the parish council. It was agreed that the Council had failed to address the former Clerk's issue of complaint in a timely manner and that the Council offers a sincere apology for this failure. Agreed</p>

7	<p><u>Co-option of a Parish Councillor</u></p> <p>RESOLVED to co-opt Mr A Snowdon as a member of Great Ayton Parish Council following selection at the 8th December meeting. Agreed</p>
8	<p><u>Proper Officer</u></p> <p>RESOLVED to accept the resignation of Cllr J Fletcher who had served as interim Clerk/Proper Officer following the 8th December meeting. Agreed</p> <p>RESOLVED to appoint Cllr A Snowdon as interim Clerk/Proper Officer until such time as the position could be filled via recruitment. Agreed</p> <p><i>It is noted that any council member who is appointed as an officer shall do so on an unpaid basis as required by law.</i></p>
9	<p><u>To Consider Planning & Licensing Applications Received.</u></p> <p>Following discussion, it was RESOLVED that formal response to planning consultations should be as follows;</p> <p>21/02909/FUL - 11 Linden Crescent Great Ayton Delegated decision - Proposed decking to rear garden of the dwellinghouse. No objection/No Observations</p> <p>21/02901/FUL - 3 Linden Crescent Great Ayton Delegated decision - Single storey extension to rear of house. No objection/No Observations</p> <p>21/02805/CLE - High Pastures Blackmore Road Great Ayton Delegated decision - Certificate of Lawfulness (Existing) for a dwelling. No objection/No Observations</p> <p>21/02937/FUL - Strawberry Fields Pannierman Lane Great Ayton Delegated decision - Alterations to siting and appearance of approved lodges and car parking area, construction of outdoor seating, outdoor beach area, cinema screen and pergola. Internal road layout and all other hard and soft landscaping and associated works.</p> <p>Great Ayton Parish Council objects to application 21/02937/FUL;</p> <ul style="list-style-type: none"> - The construction of outdoor seating, outdoor beach area, cinema screen and pergola are out of keeping with the rural setting. - The proposed modifications would change the original purpose of the venue from being a quiet holiday retreat to become a destination for outdoor entertainment events. - The potential for noise nuisance remains where crowded events are permitted & the music levels would ultimately cause harm to the amenity of the local community due to uncontrollable noise impacts. - The venue is sited in a position such that sound travels clearly to nearby residential properties both in the rural setting and the main village itself. - Great Ayton Parish Council has received numerous resident complaints regarding noise nuisance from past events being held at the Strawberry Fields venue. <p>With the above in mind Great Ayton Parish Council requests that this application is referred to the HDC Planning Committee for careful consideration.</p> <p>21/02938/FUL - East Angrove Farm Great Ayton Delegated decision - Change of Use of part existing Bed & Breakfast Accommodation to provide additional floorspace to provide toilet and ancillary accommodation to support the sites current Wedding Venue.</p> <p>Great Ayton Parish Council objects to application 21/02938/FUL as follows;</p> <ul style="list-style-type: none"> - The B&B facilities should be preserved as an important requirement of the local visitor economy. - The development of the premises as a large wedding venue is not in keeping with the rural nature of the setting. - The continued development of the premises is having the effect of evolving the venue to become an outdoor entertainment centre to the detriment of nearby residents.

21/02837/TPO - Ashcroft Little Ayton Lane Great Ayton

Delegated decision - Works to fell a Beech tree subject to a tree preservation order
 No objection/Great Ayton parish council requests that a replacement tree be planted.

21/02932/FUL - 92 Marwood Drive Great Ayton

Delegated Decision - Extension of single storey bungalow to form two storey dormer bungalow
 No objection/No Observations

21/02852/LBC - Bridge Cottage 4 Bridge Street Great Ayton

Delegated Decision - Listed Building Consent for replacement windows
 No objection/Works to be carried out in accordance with listed building requirements.

21/02880/FUL - 15 Linden Grove Great Ayton

Delegated Decision - Construction of a porch to front of elevation and garage to the side.
 No objection/No Observations

21/02844/FUL - Worthy Pearson 3 Park Square Great Ayton

Delegated Decision - Change of use of first floor commercial premises to residential
 No objection/Great Ayton Parish Council has concerns that an increase in residential premises on Park Square will create a further shortfall in parking for visitors and shoppers.

21/03057/MRC - 1st Great Ayton Scouts Scout Hut

Delegated Decision - Modification to previously approved application 20/01955/FUL-Applying cladding to 3 sides of existing Scout Hut and installation of guttering with two down pipes
 No objection/No Observations

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Correspondence and Information:

It was noted that the YLCA had forwarded a letter from Bruno Peek LVO OBE OPR, regarding the Queen's Platinum Jubilee.
RESOLVED to meet informally via the Events Working Group on Wednesday 19th January to discuss further. **Agreed.**

It was noted that a resident had enquired whether Great Ayton Parish Council has any input to developing local green energy services. **RESOLVED** to forward this enquiry to Climate Action Stokesley and Villages group
<https://climateactionstokesleyandvillages.org/> **Agreed.**

It was noted that Hambleton District Council had forwarded details of the Bounce Back Fund for grants to fund up to 75% of capital costs to support infrastructure projects that drive economic recovery, help boost the local economy and benefit people who visit, live and/or work in Hambleton. **RESOLVED** to apply to HDC for funding towards the refurbishment of Great Ayton's public WC's. **Agreed**

It was noted that the YLCA had forwarded details of various trainings offered, via a link to an electronic update (Sway).
RESOLVED that Cllr A Taylor should attend the 'Chairmanship' training course. **Agreed**

RESOLVED to receive all other correspondences in Appendix 2 of the agenda and that they be noted for information.

Resident - Request for GAPC to discuss suggesting designating Little Ayton Lane as a 'Quiet Lane' with appropriate signage.
 NYCC Animal Health Enforcement Officer - Request for Allotment tenants details due to poultry roaming on plot without cover as per DEFRA requirement for avian flu.

Resident - Query of concern with regards to planning application 21/02937/FUL – Strawberry Fields, Pannierman Lane
 NYCC - Copy of public notice for the meeting of Richmond (Yorks) Area Constituency Committee, being held on Thursday 6th January

YLCA - Advice regarding the latest Law and Governance Bulletin.

YLCA - Copy of the White Rose Weekly Bulletin and the Webinar training program for January/February 2022.

Non-Resident - Mail of concern regarding the poor condition of the public WC's.

NYCC - FAQs document issued following Local Government Reorganisation group briefing for parish and town councils and parish meetings.

	<p>NY Police Fire and Crime Commissioner - Details of survey by Police Fire and Crime Commissioner regarding the precept beginning on Monday 13 December and open until midnight on Thursday 13 January www.TellCommissionerZoe.co.uk</p> <p>HDC - Details of Hambleton District Council Budget Consultation 2022/23 closing 7th January.</p> <p>YLCA - Mail giving details of the dates for the YLCA Hambleton Branch meetings in 2022</p> <p>YLCA - White Rose update Jan 2022</p> <p>YLCA - Remote Conference will take place on the 25 March 2022,</p> <p>Resident - Complaint regarding cleanliness of ladies WC</p>
11	<p><u>RESOLVED to note the items within the Council Services / Working Group Reports (Agenda Appendix 3)</u></p> <p><u>Memorial Bridge:</u> RESOLVED that Peter Derwent's quote for £1200 for the fabrication & installation of the handrails to the Memorial Bridge should be accepted. Agreed RESOLVED that payment of £100 should be made to Mr Daniel Van den Toorn for the artwork/design for the laser cut splay which was supplied by SM Thompson Ltd on a FOC basis. Agreed</p> <p><u>Public WC's:</u> RESOLVED to apply to HDC for funding towards the refurbishment of Great Ayton's public WC's. Agreed RESOLVED that having received several formal tenders for the refurbishment of the Public WC's the TRIP Working Group should report with recommendations to the Parish Council. The Clerk asked that the WG report should include copies of the various tenders the suitability report from SPA Architects, a financial viability report from the RFO and details of the outcome of Bounce Back grant funding application. Agreed</p> <p><u>Allotments:</u> RESOLVED that the Clerk should write to those allotment tenants who had not paid their rent which was due since October 2021 and advise that immediate payment be made or their entitlement to a plot would be withdrawn. Agreed</p> <p><u>Xmas Carols on the High Green;</u> It was noted that £760 had been kindly donated by the general public who had been in attendance at the Xmas Carols on the High Green. RESOLVED that a donation of £760 be made to Herriot Hospice Homecare as the Chairman's nominated charity. Agreed</p>
12	<p><u>RESOLVED to note Councillors Actions & Reports (Agenda Appendix 4)</u></p> <p>Cllr J Fletcher advised that a report in relation to the Endeavor Way cycle path was due via NYCC in the coming days Noted</p> <p>Cllr A Taylor reported that a Making a Difference grant application had been made by Yatton House as part of their allotment/Community Garden development project. Noted</p> <p>Cllr Kirk gave a brief update regarding an informal meeting with the parish council's solicitor. Cllr A Snowdon requested that any advice received from the solicitor should not be verbally relayed by a councillor but be in writing via the Clerk or directly from the Solicitor. Noted</p> <p>Cllr Matuszak gave a brief update regarding the potential to lease a van for the parish council's service team which would make a considerable saving compared to the current hire. Cllr Matuszak confirmed that three formal quotes had been sought and a report would be presented prior to a future meeting. The Clerk request that the 3 formal tenders be forwarded to the parish council along with the report. Noted</p>
13	<p><u>RESOLVED to note the items within the Clerk's Report (Agenda Appendix 5)</u></p>

14	RESOLVED to accept the items identified as received and for payment withing the Accounts Report (Agenda Appendix 6)			
<u>Payments</u>				
	<u>Supplier</u>	<u>Details</u>	<u>Type</u>	<u>Cost £</u>
	NATWEST	BANK CHARGES DECEMBER 21	Bank Charges	£41.81
	Julie McLuckie	To prepare agenda, give advice, attend Meeting as locum clerk, produce draft minutes for the 08/12/21 meeting.	General Admin	£76.85
	Herriot Hospice Homecare	Donation of monies collected at Carols on High Green	Donations (S137)	£760.00
	Mr Alan Dale	Dig & backfill graves - 18/11/21, 13/12/21	Cemetery	£700.00
	NYCC Waste Management	Monthly bin charges for Cemetery (01/02 - 28/02/21)	Cemetery	£54.68
	Gary Frankish Grounds Maintenance	Grounds Maintenance monthly charge Dec 21	Open Spaces	£891.83
	Minster Self Drive	30 Days van hire @ £13pd (30/11/21 - 31/12/21)	Service Vehicle	£483.60
	Northumbrian Water	Water & Sewer charges Public WC's 09/09/21 - 08/12/21	Public Conveniences	£313.71
	Northumbrian Water	Water charges Allotments 09/09/21 - 08/12/21	Allotments	£486.84
	Northumbrian Water	Water charges Cemetery 09/09/21 - 08/12/21	Cemetery	£12.16
	Mole Country Stores (North)	Rat bait, gloves	Allotments	£140.42
	Tom Newton Haulage	Repair potholes to High Green road	Open Spaces	£720.00
	Scottish Hydro	Elec	Buildings	£13.26
	Sam Turner & Sons Ltd	2 X 25kg gravel	Cemetery	£15.00
	Sam Turner & Sons Ltd	1 X 25kg gravel	Cemetery	£7.50
	Sam Turner & Sons Ltd	Bailey drain rod plunger	Public Conveniences	£5.81
	Mr Daniel van den Toorn	Payment for artwork for splay to memorial bridge	Project	£100.00
			TOTAL	£4,823.47
<u>Receipts</u>				
	<u>From</u>	<u>Description</u>	<u>Type</u>	<u>Value £</u>
	M&B Rea	Burial Fee	Cemetery	£770.00
	M&B Rea	Grave Reservation	Cemetery	£155.00
	Allotment Rents	Late payment of rents for 2021/22	Allotment Rents	£374.00
	Donations	Public donations towards the Chair's charity from Carols on High Green	Donations	£760.00
			TOTAL	£2,059.00
15	<u>Such other business as, in the opinion of the Chairman, should, by reason of special circumstances, be considered as a matter of urgency.</u>			
16	<u>Exclusion of the Press and Public</u> In accordance with Paragraph 1 (2) of The Public Bodies (Admission to Meetings) Act 1960, the Parish Council RESOLVED that the press and public be excluded from the meeting.			
17	RESOLVED that the recruitment & appointment of a Parish Clerk and Responsible Financial Officer should be delegated to the Personnel Committee in accordance with their terms of refence. Agreed			